



Membership Application Pack 2020

Thank you for your interest in joining ICMDA. Enclosed in this pack are guidelines and documents that we require you to fill out and return as we consider your application.

Please note, any application should be done in consultation with the Regional Secretary in your region and/or the Chief Executive.

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Application for ICMDA Membership – Guidelines

BACKGROUND

The mission of ICMDA is to start and strengthen National Christian Medical and Dental movements through: Calling, Equipping, Fellowship and Service. Our vision is 'a Christian witness through doctors and dentists in every community in every nation'.

Members of ICMDA are nationally recognised Christian medical and/or dental associations. In general, membership of ICMDA is limited to one interdenominational organisation per country, but exceptions may be made by the Board with ratification of the General Assembly.

ICMDA is pleased to consider for membership Societies/Associations/Fellowships which meet the criteria listed in Article I of the ICMDA Constitution and Appendix F of the ICMDA Board Policy Manual.

After a successful membership application groups are formally admitted to membership at the four yearly World Congress.

APPLICATION REQUIREMENTS

The submission to the ICMDA Chief Executive Officer of a completed **Membership Application Form**, including the following attachments:

1. A letter requesting membership containing proof (eg reference to minutes of a meeting) that the request is in response to a decision of the National Committee of that association. The letter will state that the applying organisation accepts the mission, vision and statement of faith of ICMDA.
2. A copy of the applying organisation's Doctrinal Statement or Statement of Belief. This statement may be incorporated in or separate from the Constitution document.
3. A copy of the Constitution of the applying organisation.
4. A brief outline of the history of the applying organisation: for example, how long it has been in existence, accomplishments etc.
5. If the organisation is not nationally recognised or registered because of geopolitical concerns or persecution these reasons need to be stated.

Specific letters of reference or endorsement by existing Member Organisations are not required for membership.

All documentation will be written in or translated into the English language.

Please feel free to consult the ICMDA Chief Executive Officer (ceo@icmda.net) for further advice and assistance on applying for membership.

April 2019



Membership Application Form

Organisation name:			
Address:			
President/Chief Executive/ General Secretary/Chair:			
Email address:			
Mobile phone number: (for WhatsApp)			
Contact person: (if different from above)			
Email address:			
Mobile phone number: (for WhatsApp)			
Number of fee-paying members:	Doctors:	Dentists:	Students: Other:
Website:			
Registration number: (with the relevant national authority)			
Main languages spoken in the organisation: (in order of preference)			
Signed:		Date:	
Name:			
Position:			

Please use the following checklist in completing your application form.

Please tick to confirm:

1. We wish to apply for membership of ICMDA and agree to adhere to the principles and policies as outlined in the Constitution Board Policy Manual (<i>attach a letter from the organisation confirming this and stating that the membership application request is in response to a decision of the national committee of your organisation</i>)	
2. We accept the mission, vision and statement of faith of ICMDA (<i>attach a letter from the organisation's chair/secretary confirming this</i>)	
3. Our organisation is constituted by individual health professionals who will be or have been qualified by a national licensing body (<i>attach a copy of your organisation's constitution</i>)	
4. Our organisation is interdenominational in charter and practice (<i>attach a copy of your organisation's statement of faith</i>)	
5. We will pray for and support the other members of ICMDA	
6. We will provide an annual report of our organisation's work and membership data (<i>attach a brief outline of the history of your organisation</i>)	
7. We will pay ICMDA an annual subscription	
8. We will notify ICMDA of any significant changes to our organisation	

**Please return this completed membership application form
with the required attachments to:**

ICMDA, Suite 8 Censeo House, 6 St Peters Street, St Albans AL1 3LF, UK

Or alternatively, email: office@icmda.net

SAMPLE CONSTITUTION OF A CHRISTIAN MEDICAL & DENTAL FELLOWSHIP

A: The Statutes

1. CONSTITUTION

The Fellowship constituted hereby shall be a union of Christian doctors, dentists and medical and dental students, who are in sympathy with the aims of the Fellowship and are prepared to sign the Membership Basis.

2. NAME

The full name of the Fellowship shall be **ORG NAME** (herein referred to as 'the Fellowship').

3. AIMS

The Aims of the Fellowship shall be:

- i. To unite Christian doctors, dentists and medical and dental students in Christ, and to encourage them to deepen their faith, live like Christ, and serve him obediently, particularly through acting competently and with compassion in their medical and dental practice.
- ii. To encourage Christian doctors, dentists and medical and dental students to be witnesses for Christ among all those they meet.
- iii. To promote Christian values in society, especially, but not limited to, the areas of bioethics and healthcare.

4. DOCTRINAL BASIS

The doctrinal basis of the Fellowship shall be:

- i. We believe the Bible to be the authoritative word of God.
- ii. We believe that there is one God, creator of heaven and earth, eternally existent in three persons: Father, Son and Holy Spirit.
- iii. We believe in the deity and humanity of Christ, in his virgin birth, in his sinless life, in his miracles, in his vicarious and atoning death through his shed blood, in his bodily resurrection, in his ascension to the right hand of the Father, in his present rule as Head of the Church and in his personal return in power and glory.
- iv. We believe that salvation is based on the sacrifice of Christ and regeneration by the Holy Spirit.
- v. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.
- vi. We believe in the bodily resurrection of the just and unjust, the everlasting blessedness of the saved and the everlasting punishment of the lost.
- vii. We believe in the spiritual unity of believers in our Lord Jesus Christ, with equality across racial, gender, and class differences.

5. MEMBERSHIP

Membership of the Fellowship shall be open to all doctors, dentists and medical and dental students, of any Christian denomination, who are in full sympathy with the aims of the **ORG NAME** and who sign the following declaration of membership (the 'Declaration'):

*I am in sympathy with the Aims of the **ORG NAME** and affirm my faith in Jesus Christ as my Saviour, my Lord, and my God. I believe in the Revelation of the one true God (Father, Son and Holy Spirit) and the gospel of redemption and regeneration through the life, death and resurrection of our Lord Jesus Christ, as recorded in Holy Scripture, which is the divinely inspired Word of God for faith and life.*

6. MEMBERSHIP FEES

- i. Membership fees will be determined from time to time by the **GOV NAME** and will be fixed with regard to the income of the members.
- ii. Membership fees are payable annually on the first of January.
- iii. Members who are more than two years in arrears with their membership fees may be suspended at the discretion of the **GOV NAME**.

7. **GOV NAME (COUNCIL/GENERAL COMMITTEE etc - choose appropriate name)**

- a) The **GOV NAME** shall transact the general and constitutional business of the Fellowship and shall promote the well-being, policy and development of the Fellowship.
- b) The **GOV NAME** shall at the Annual General Meeting, by a simple majority of those present and voting, elect the following officers, who shall be members of the Executive Committee for such a period as the **GOV NAME** shall determine:
 - Chairperson (usually for three years)
 - Vice-Chairperson (usually for two years, followed by three years as Chairperson)
 - Treasurer (usually for three years)

8. ANNUAL GENERAL MEETING

A general meeting of members shall be held annually to receive reports, elect officers and additional **GOV NAME** members, and transact any other business. Notice of such meeting together with reports and an agenda of business to be transacted, shall be sent to all members at least fourteen days before the date thereof.

9. SUB-COMMITTEES

- a) The **GOV NAME** may appoint such sub-committees as are necessary for the efficient running of the Fellowship.
- b) The President shall be an ex-officio-member of all sub-committees.
- c) Members, other than officers and additional **GOV NAME** members, may be invited by the **GOV NAME** to serve on sub-committees.

10. QUORUM

The Quorum at the Annual General Meeting shall consist of **CHOOSE NUMBER** members or one tenth of the total full membership, whichever is the less.

11. AMENDMENTS

No alterations shall be made to these statutes except by agreement of three-quarters of those present and voting at an Annual General Meeting. Any proposed amendment may either be recommended by the Executive Committee or given in writing to the President and signed by at least **CHOOSE NUMBER** members. Such amendments shall not become effective until 28 days after the date of the meeting.

B: The Articles

1. **GOV NAME**

- a) The **GOV NAME** shall consist of members of the Fellowship as nominated by their respective regions for the ensuing year.
- b) The functions and responsibilities of the **GOV NAME** are as follows:
 - i. Elect officers and additional members of the Executive Committee.
 - ii. Receive reports and accounts of the Fellowships business in a given year.
 - iii. Consider the vision, strategy and direction of the Fellowship.
 - iv. Make recommendations to the Executive Committee.
- c) The **GOV NAME** shall meet at least once a year at an Annual General Meeting.

2. Executive Committee of the GOV NAME

- a) The Executive Committee shall consist of the following officers:
 - i. a President, who will be the Chairman
 - ii. a Vice-Chairman
 - iii. a Treasurer
 - iv. a maximum of CHOOSE NUMBER additional members.
- b) No employee of the ORG NAME may also be an Officer.
- c) The functions and responsibilities of the Executive Committee are as follows:
 - i. To conduct the day-to-day business of the Fellowship, having general control, management and administration of the Fellowship.
 - ii. The Executive Committee shall be responsible for the financial administration of the Fellowship and the Treasurer shall present a Financial Report at every Annual General Meeting.
 - iii. The Executive Committee may appoint such administrative committees as it considers are necessary to further the aims of the Fellowship, provided always that each such committee operates in accordance with written terms of reference (and a budget where this is appropriate) which have been approved by the Executive Committee. Each such committee shall be directly accountable to the Executive Committee.
- d) Each officer shall, upon election, record his/her agreement with the Doctrinal Basis of the Fellowship, in writing, and shall cease to hold office if at any time the basis does not express his/her sincere religious beliefs
- e) The President, Vice-Chairman and Treasurer will be appointed by the GOV NAME for a period of three years. No person may be appointed as President for more than two consecutive periods.
- f) The Executive Committee shall meet at least twice a year and at such other times as it may itself determine.
- g) All meetings of the Executive Committee shall require a quorum of at least three or more than half of the total number of committee members, whichever is the greater. If this ceases to be the case at any time, the Chairperson must adjourn the meeting.
- h) At all meetings of the Executive Committee a resolution put to the vote shall be decided by a simple majority on a show of hands of those entitled to vote.

3. AMENDMENTS

No alterations shall be made to these articles except by agreement of three-quarters of those present and voting at an Annual General Meeting. Any proposed amendment may either be recommended by the Executive Committee or given in writing to the President and signed by at least CHOOSE NUMBER members. Such amendments shall not become effective until 28 days after the date of the meeting.

4. DISSOLUTION

The ORG NAME may be dissolved by a resolution passed by two thirds of the Executive Committee and a 90% majority of those present and voting at a Special General Meeting of members convened for the purpose, of which twenty-one days notice shall have been given to the membership of the Fellowship.

Such resolution may give instructions for the disposal of any assets held on behalf of the Fellowship, provided that if any property remains after the satisfaction of all debts and liabilities such property shall not be distributed among the members of the Fellowship, but shall be given or transferred to such other charitable institution or institutions having objects and doctrinal basis similar to some or all of those of the ORG NAME as the Executive Committee shall determine.

DATE

Dear ICMDA CEO,

RE: ICMDA membership request

I am writing to confirm the intention of **ORG NAME** to apply for membership of ICMDA. I can confirm that **ORG NAME** is a nationally constituted association of Christian doctors and/or dentists in **COUNTRY NAME** (*registration number*), is interdenominational in charter and practice, and is representative of the whole of **COUNTRY NAME**.

ORG NAME was formally constituted on **DATE** and this membership request is in response to a decision by the **GOV NAME** of **ORG NAME**. Attached is the constitution of **ORG NAME**.

I confirm that **ORG NAME** accepts the mission, vision and statement of faith of ICMDA.

ORG NAME commits to praying for and supporting the other national members of ICMDA. We will provide an annual report of our organisation's work and membership data. We will pay ICMDA an annual subscription and will notify ICMDA of any significant changes to the organisation.

Yours sincerely,

President/Chairman/General Secretary

ORG NAME