



## DONATION BY STANDING ORDER FORM

Standing orders are a cost-effective way for ICMDA to receive donations. Thank you for supporting the work of ICMDA.

**Please complete this form and return to us at the address above.** If, in the future, you wish to make any changes, please contact your bank directly.

I, \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

wish to make a regular donation to ICMDA by Standing Order.

### Instructions to your Bank

To \_\_\_\_\_ (bank name)

Branch address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Account name \_\_\_\_\_

Sort code \_\_\_\_\_ Account Number \_\_\_\_\_

### Please debit my/our account as per the following details to:

HSBC Bank, 96 High St, Kings Heath, Birmingham, B14 7LD

Account Name: ICMDA

Sort Code: 40 11 15 Account Number: 81810642

I wish to make a donation of \_\_\_\_\_

Frequency  Monthly  Quarterly  Yearly (please tick)

Payable until \_\_\_\_\_ or until further notice

First day of payment \_\_\_\_\_

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(please tick if eligible)

I am a United Kingdom taxpayer and I want to **Gift Aid** any donations I make in the future or have made in the past four years to ICMDA (UK) CIO until I notify you otherwise.

#### Notes

1. You must pay an amount of UK income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the tax year (currently 25p for each £1 you give).
2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you must cancel your declaration.
3. If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return.
4. Please notify the charity if you change your name or address.

Signed \_\_\_\_\_ Date \_\_\_\_\_

THANK YOU FOR YOUR DONATION!

Please send a copy of your completed form either as a pdf by email to office@icmda.net or by post to ICMDA (UK) CIO, 3a Canberra House, London Road, St Albans, AL1 1LE